January 19, 2017

Parent - Teacher Conferences will be held Tuesday, February 7th and Thursday, February 9th. There will be no school for students on Thursday, February 9th and Friday, February 10th.

Parents will be assigned scheduled times to conference with kindergarten through eighth grade teachers. Seventh and Eighth grade conferences are scheduled with the homeroom teacher only. If you wish to conference with one of your child's other teachers, please contact them and they will schedule a separate time with you on that same day, if possible.

We would like to meet your needs the best we can. Since we have limited time slots available on each of those days, we are asking that you indicate which time block would work best for you. We will do our best to accommodate your request, but we can't make any guarantees. If you are able to come at any time, let us know that as well.

Please complete the form below with your family name, prefered conference time, and your child(ren)'s name and homeroom. Their teachers will complete the form by scheduling conferences on Tuesday or Thursday. **Please return it to school by Thursday, January 26th with your oldest child**. We will return the completed slip to you once we have the conferences all scheduled.

RETURN THIS HALF with your OLDEST CHILD

Parent/Guardian Name: _____

Best time block for conferences:

_____ No Preference
_____ Tues., Feb 7th from 4:30pm - 8:00pm
_____ Thurs., Feb 9th from 11:30am - 4:15pm
_____ Thurs., Feb 9th from 5:30pm - 7:45pm

CHILD'S NAME	HOMEROOM	TUESDAY	THURSDAY
(Parents complete)		***(Teachers complete)***	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____